

Raimondi College Alumni Association
Election of Alumni Manager for the
Incorporated Management Committee (IMC) of Raimondi College

Application Form of Candidate of the Election of Alumni Manager

Direction of Application

1. Please refer to section V of GUIDE FOR ELECTION OF ALUMNI MANAGER.
2. Please provide all the information required hereinbelow.
3. You must ensure all the information is true and accurate to the best of your knowledge. You may be disqualified as a candidate of the election if any statement provided hereinbelow is found to be false in material.
4. The completed form shall, during the nomination period from *10th May, 2021* to *15th May, 2021* (both inclusive), either be:-
 - (1) faxed to (852) 2525 6725 (Attn: Returning Officer, Alumni Manager Election (Candidate Registration)); OR
 - (2) posted or in person to “Raimondi College, 2 Robinson Road, Central, Hong Kong (Attn: Returning Officer, Alumni Manager Election (Candidate Registration))

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Incorporated Management Committee (IMC) of Raimondi College

Application Form of Candidate of the Election of Alumni Manager

Section A - Candidate's Personal Information

Surname in English		Candidate's Photograph
Given names in English		
Name in Chinese		
First 5 digits of HKID (e.g. A1234)		
Email Address:		
Mobile/ Home Tel		
Years of Graduation/ Departure from RC		
Class of		
Declaration	<input type="checkbox"/> In accordance with Section (30) of the Education Ordinance (Cap. 279), I declare that I am a resident in Hong Kong for at least 9 months in each year.	
Applicant's Signature		
Date of Application		

Section B - Personal Statement

Please write a personal statement (either in English or Chinese; recommend within 500 words) in the following box. The same will be uploaded to the Association's website at <https://www.rcaa.org.hk> for election purposes.

Section C - Proposers' Information

Proposer No. ____	
Surname in English	
Given names in English	
Name in Chinese	
First 5 digits of HKID (e.g. A1234)	
Email Address:	
Mobile/ Home Tel	
Years of Graduation/ Departure from RC	
Class of	
Nomination Statement	I hereby nominate _____, as candidate for election as Alumni Manager at the upcoming Alumni Manager Election to be held on _____ and _____ has confirmed his agreement to be nominated.
Signature	
Candidate's Acknowledgement of Nomination (Signature)	

This is a personal information collection statement under the Personal Data (Privacy) Ordinance (“the Ordinance”).

1. Purpose of Collection

The personal data provided by you to Raimondi College (the “School”) will be collected, retained, processed, used and transferred (within or outside of Hong Kong) for the following purposes:

- Processing your registration requests
- Verifying your identity
- Other purposes directly relating to any of the above

2. You are required to provide your personal data, other than those items indicated as optional. Failure to provide such data may lead to inability to receive services from the School.

3. Disclosure and Transfer of Personal Data

The School will keep your personal data confidential and only our authorized members will have access to and handle your personal data. The School may disclose or transfer your personal data to service providers and contractors engaged in activities on behalf of the School within or outside Hong Kong solely for the purposes set out in paragraph 1 above.

The School may also disclose your personal data when authorized or required by law and in response to requests from law enforcement authorities, government departments or regulatory authorities or where required to protect the School’s rights or properties.

4. Access and Correction of Personal Data

You have the right to request for access and correction of your personal data held by the School. Any data access and correction request according to the Ordinance should be made in writing to the School. A fee will be imposed for processing your data access request.

5. Security, Accuracy and Retention of your Personal Data

The School takes reasonable precautions to prevent the loss, misappropriation, unauthorized access or destruction of your data. The School also takes reasonable steps to ensure that all personal data held by it is accurate, complete, correct and reliable for the intended use.

Your personal data will be retained by the School according to its policy on retention of data and records.